

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, OCTOBER 24, 1944

The Board of Public Works met on October 24, 1944, in the office of the Governor, State House, Annapolis, Maryland.

There were present: Herbert R. O'Connor, Governor
Hooper S. Miles, Treasurer
J. Millard Tawes, Comptroller.

Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, also attended the meeting.

The Minutes of the meeting of August 31, 1944, copy of which was sent to each member of the Board, were approved.

MARYLAND COMMISSION ON POST WAR RECONSTRUCTION AND DEVELOPMENT:

Western Shore Chronic Disease Hospital - The Board received delegations representing Washington County, Frederick County, Baltimore City, and Baltimore County, which were present at the invitation of the Board for the purpose of discussing the selection of a site for the Chronic Disease Hospital to be erected on the Western Shore of Maryland, as one of the State's post-war projects.

Mr. Little, attorney for the County Commissioners of Washington County, spoke briefly on behalf of that county and stated the county was prepared to give to the State, without cost, the present almshouse with the land on which it is erected, having a valuation of approximately \$150,000.00, subject to a possible reversionary interest of certain heirs which the county would acquire in the event any claim were raised by the said heirs and that the State would not be requested to contribute an amount which would exceed \$5,000 in connection with a claim for clear title to the property. There are approximately eighty (80) patients in the institution at the present time. The institution is serviced as to light, water, and sewerage with the facilities of the City of Hagerstown, Maryland. The land area of the property consists of approximately one hundred and eleven acres (111 acres), which would be conveyed to the State, with the possible exception of about five (5) acres which it would be desired to retain as a site for a school to be erected. Mr. Vincent Jamison, Mr. Stump (City Engineer), the President of the Medical Society of Washington County, Mayor Sweeney, of Hagerstown, and former State Senator Bushong spoke in behalf of the request of Washington County for the location of the hospital in that county.

Mr. Austin James, attorney for Frederick City, spoke in behalf of the application of Frederick County for the locating of the hospital in that county and stated that the County was willing to offer to the State the property of Montevue Hospital, consisting of approximately eighty-eight (88) acres of land, with the hospital and institution facilities which are now caring for one hundred and forty (140) patients, of which one hundred and five (105) are in the Home and thirty-five (35) are in the hospital. Mr. Hugh Grant Hooper, President, Board of County Commissioners for Frederick County, spoke at length on the desirability of locating the hospital in the county. Dr. Kefauver (County Health Officer), Mayor Dittinger of Frederick, Mr. Arnold and Mr. Geiger, members of the Board of County Commissioners, also spoke in behalf of locating the hospital in the County. It was stated by Mr. Hooper that there is an indebtedness in Frederick County outstanding at this time, applicable to the property of Montevue Hospital, of \$86,000, but that he thought this matter could be worked out satisfactorily. It was stated that the County Commissioners would be able to definitely state just what could be done in connection with the disposition of the question of the debt applicable to the institution. (The Secretary of the Board of Public Works was contacted by telephoned later and advised that the County Commissioners would formally act in the matter and offer to turn over to the State the property of the institution without cost to the State, but reserving part of the acreage for county purposes and leaving sufficient acres of land with the improvements for State purposes.

Dr. Huntington Williams spoke in behalf of Baltimore City, suggesting that the hospital be located in the City, but that in the event the State did not locate the hospital in the City consideration should be given to the erection of a third hospital which could be located in the City and take care of the requirements of the City and surrounding territory. Governor O'Connor read a telegram which he had received from Mr. Thomas J. S. Waxter, Director, Department of Public Welfare, regretting his inability to attend the meeting because of illness, but urging that the hospital be located in Baltimore City. Mr. Schwartz, Chairman, Baltimore County Board of Welfare, spoke on behalf of the County Commissioners of Baltimore County and advocated the locating of the hospital on the rim of Baltimore City so that it would be convenient to persons from Baltimore County who might be placed in the hospital.

Dr. R. H. Riley, Director, State Department of Health, and the members of the State Board of Health were present at the meeting. As spokesman for the group, Dr. Riley stated that his committee would be satisfied with the choice of any location made by the Board of Public Works.

The Board took no formal action at this meeting out of deference to the request made by Dr. Williams that Baltimore City had not had sufficient time to make proper representations relating to the locating of the hospital in Baltimore, and it was desired to present further facts to the Board of Public Works for consideration.

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State Department of Health - Dr. R. H. Riley, Director, State Department of Health, and members of the State Board of Health presented to the Board of Public Works information which had been obtained in connection with a site as a location for the new building to be erected for the State Department of Health as one of the State's post-war projects. Mr. Penniman spoke at length in behalf of the Board and stated that after carefully considering a number of sites which were available, it was felt that the most logical site which could be acquired is the property of Goucher College facing on St. Paul Street, Baltimore, between 23rd and 24th Streets, and extending back to Lovegrove Alley, which property includes a building known as Bennett Hall. Mr. Penniman stated that this property can be obtained for \$55,000 and that after considering everything, including the improvements on the property, location, convenience to the public and to the employees of the Department, etc., it was concluded that this property should be acquired by the State for the purposes of the State Department. All the other members of the Board who were present, including Dr. Riley, Dr. Thomas S. Cullen, and Dr. Byrd, joined in recommending the Goucher College property as the best site available for the purposes of the State Department of Health.

The Board of Public Works acquiesced in the recommendation and authorized the State Department of Health to proceed with the acquiring of the property at a cost of \$55,000.

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The Comptroller brought to the attention of the Board the fact that while the Board at its meeting of August 31, 1944, authorized a salary of \$2,500 per year for the Executive Director of the Maryland Commission on Post War Reconstruction and Development, the scale therefor was not approved by the Standard Salary Board until the meeting of that Board held in October and under the rules the increase could not become effective until the first of the month following approval by the Governor of the scale established by the Standard Salary Board.

The Governor stated that in order to clear up the situation, he would advise the State Employment Commissioner that his approval was to be construed as effective as of September 1, 1944, so that the incumbent of the position would be able to receive the additional compensation provided, beginning with that date.

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The Secretary brought to the attention of the Board a communication from Alfred Hopkins & Associates, of New York, submitting the name of that firm for consideration of work being assigned to architects in connection with the post war program of the State. No action was taken by the Board.

The Secretary brought before the Board a letter received from Mr. E. H. Glidden, Jr., requesting consideration of his firm in the assignment of architectural work by the State in connection with its post-war projects. No action was taken by the Board.

The Secretary brought to the attention of the Board a third letter which had been received relative to the architectural services which the State will need in its post war construction work in which the name of Mr. Paul Gaudreau was recommended to the Board for consideration. The Board took no action at this time.

The Secretary brought to the attention of the Board a communication received from Palmer and Lamdin, architects, in which consideration of that firm was requested in connection with the additions to be made to the building of the Department of Motor Vehicles. The Board took no action on this request.

The Secretary brought to the attention of the Board copy of letter which he had received from Mr. Kirkman which was addressed to the Governor, dated September 29, 1944, advising that he had conferred with Mr. Clark Garnder, City Engineer for the City of Salisbury, Maryland, and that Mr. Gardner filed with the Committee of the State Department of Health the resolution of the Mayor and City Council of Salisbury, Maryland, agreeing to extend the water and sewage pipe to the City Limits. In his letter, Mr. Kirkman stated that Mr. Gardner had further agreed, on behalf of the City of Salisbury, to pave the street which will be the approach to the hospital (Eastern Shore Chronic Disease Hospital) if the State will acquire the right-of-way. The Committee has obtained an offer from the owner, Mr. Handy W. Livingston, for a roadway 60 feet wide and 600 feet in length for the sum of \$400.00. This approach is by means of West Calloway Street.

The Board approved the action of the Committee in this matter and authorized the expenditure of the sum of \$400.00 for the acquisition of the right-of-way mentioned.

The Secretary submitted to the Board a statement of the Post-War Construction Fund, as of October 24, 1944, showing that there had been spent to this date out of the appropriation of \$2,000,000 and the balances from the General Emergency Fund and the War Emergency Fund and the Post-War Reconstruction and Development Commission transferred as of June 30, 1944, to the appropriation of \$2,000,000, the sum of \$132,984.31 (this expenditure being itemized in the statement, leaving a balance at October 24, 1944, of \$2,557,568.88.

The Board approved this statement.

DEPARTMENT OF TIDEWATER FISHERIES:

The Secretary brought to the attention of the Board information he had received from Mr. Edwin Warfield, Chairman, Department of Tidewater Fisheries, to the effect that an offer had been received for the sale of the Steamer Gov. R. M. McLane in the amount of \$9,200, subject to a broker's fee of 7%. The offer was received from the Gillow Company of New York which had been trying for some months to locate a purchaser for the boat.

Mr. Warfield advised that the McLane, with the "Thomas", both boats being identical in construction, were purchased by the State sixty (60) years ago for the sum of \$55,000 and that the Thomas had been sold ^{not} about twenty-five (25) years ago for the sum of \$45,000. The McLane has ^{not} been used for approximately one year and is in need of extensive repairs. There will be no market at all for the boat after the war and the only possible use of it would be for salvage purposes. Mr. Warfield recommended acceptance of the offer of \$9,200, subject to commission of 7%, which had been received.

After due consideration, it was decided to authorize the acceptance by Mr. Warfield of the offer and the arranging for the sale of the boat.

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At the suggestion of the Comptroller, the Board approved the recommendation of the State Auditor that the account of Capt. A. S. Creighton with the Department, showing an advance of \$344.50, be adjusted to the extent that \$244.50 be credited to the account, leaving the sum of \$100.00 charged to Capt. Creighton as an advance to him to take care of expenditures in connection with the operations of the boats, leaving the \$100 as a petty cash fund for such operations, with reimbursement to be made to him from time to time to cover such expenditures.

The State Auditor, in his report dated October 11, 1944, of his examination of the accounts and records of the Department of Tidewater Fisheries, called attention that the greater part of the amount of \$344.50, shown by the accounts of the department as charged as an advance to Capt. Creighton, was expended for food (on authority of a former head of the old Conservation Commission), for which reimbursement had not been made to the Captain.

BOARD OF MENTAL HYGIENE:

The Secretary brought to the attention of the Board correspondence received from Dr. George H. Preston, Commissioner of Mental Hygiene, covering recommendations by the Superintendents of the State Hospitals for mental patients that: -

- 1- A \$15.00 a month pay increase be allowed hospital attendants and a few other domestic employees; and
- 2- The Standard Salary Board express its belief in an eight-hour working day for those employees who care for mentally ill patients.

In the discussion of this matter it was stated that the \$15.00 additional compensation which the employees in question are receiving is being paid to them as an emergency matter during the war and that there is no necessity at this time to take any action relative to changing the previous action of the Board in authorizing this emergency payment by increasing the permanent scale for these employees to the extent of \$15.00 per month. Any situation which might require the consideration of the Board can be taken care of as occasion requires.

The Governor stated that the Budgets being prepared for submission to the General Assembly of 1945, covering the fiscal years 1946 and 1947, are predicated on an eight-hour working day for the employees of the mental institutions.

BOARD OF NATURAL RESOURCES:

The Secretary advised the Board of correspondence which was submitted in connection with offers from various oil companies for leasing lands and water bottoms belonging to the State in connection with current efforts being made to local oil on the Eastern Shore of Maryland. The Board thought there was no necessity to take up the matter for consideration at this meeting.

CHEL TENHAM SCHOOL FOR BOYS:

The Board confirmed approval given verbally by the individual members last month to the request of Cheltenham School for Boys that it be authorized to proceed with alterations to the toilet facilities in the six cottages at the institution housing boys, at a cost of \$34,000.00, this amount representing the lowest of several bids received for the work, the name of the contractor submitting said bid is Herring and McCall Company. Payment for the work is to be made from funds appropriated for construction at the institution in the General Bond Issue of 1941.

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The Board considered request from Mr. F. Reid Isaac, President of the Board of Managers of Cheltenham School for Boys, that the firm of Ross & Walton, architects, be assigned to the school for the architectural work required in connection with the new institution to be erected for the Maryland Training School for Colored Boys. The Board did not act upon this request at this meeting because of feeling there was ample time within which to take up the matter after a site for the new institution shall have been selected.

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The Board discussed the recommendations of the Board of Managers of Cheltenham School for Boys for construction work which it is felt is important to receive attention at as early a date as possible, as follows:

- 1- Apartment for staff members (9 families) at an estimated cost of \$45,000;
- 2- Dining Hall and Culinary unit at an estimated cost of \$150,000; and
- 3- Intake or receiving cottage at an estimated cost of \$83,480.

The plans and specifications for the above construction have been prepared by Ross & Walton, architects, and the figures given as estimated costs have been furnished by the architects. The Board of Managers is desirous of advertising for bids for these projects as soon as possible.

The Board felt the necessity of providing for housing facilities for the staff members and was agreeable to proceeding with this work at this time, because of it being possible to obtain the materials necessary for the construction of it.

It was decided, however, to defer approval for advertising for bids for the Dining Hall and Culinary Unit, and for the Receiving Cottage, until later. There are not sufficient funds available in the account of Cheltenham School for Boys to take care of the cost of these two additional projects and it will be necessary to supplement the balance to the credit of the school from the General Bond Issue of 1941 out of the Post-War Construction Fund.

The plans for the three projects have been approved by Dr. G. H. Preston, Commissioner of Mental Hygiene, as well as by the Board of Managers of Cheltenham School for Boys and the State Department of Public Welfare.

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The Secretary brought to the attention of the Board a recommendation received from Cheltenham School for Boys as to a location for the proposed Training School for Colored Boys. The site recommended is a part of the Ingleside plot, at Catonsville, and consists of 100 acres of land, unimproved, which is offered to the State for the sum of \$65,000. The State was offered an option on this land to become effective and exercisable within thirty days from January 1, 1945, but under no conditions before January 1, 1945. The owners of the property are Ingleside Development, Inc., Dr. Charles C. Cook, President.

The Board took the option under advisement with the idea of giving it further consideration in due course.

COMPTROLLER OF THE TREASURY:

Upon recommendation of the Comptroller, the Board approved payment of refunds in the usual manner covering the following items:

1- From Miscellaneous Appropriation #2, Item #18 -

Corporation Tax - Tang. Pers. Property	\$10.00
Thomas Shyrock Hauck, Inc.	\$10.00
Title Tax	189.62
Thos. Bertrand Hough	1.21
Jane Elizabeth Crawford	2.82
Jesse Padon Crawford	6.66
John Harold Coffey	4.41
Wade Francis Robinson	3.01
John Logan Yost & Robert Stump Watkins	13.71
Ernest Winfield Kilton	2.60
John Valentine Yeager	6.99
Mary Emily Reed	3.21
C. F. Hockley	145.00

2- From Budget of State Tax Commission, Item #208-C -

Corporation Taxes	\$175.45
Prospect Mill, Inc.	\$20.50
The Galloway-James Co.	10.06
Bridgeton Ladies Aid Society, Inc.	10.11
Protane Gas Service	25.18
Vestry of St. Luke's Church	10.41
Pierce & Hebner, Inc.	59.04
Hickorty Democratic Club, Inc.	10.04
Talbot Post #70, American Legion Inc.	8.19
Metropolitan Funeral Home, Inc.	10.66
Rock Creek Development Co.	1.21
Graham Construction Co.	10.05

CONVENTIONS:

The Board approved request of Dr. R. H. Riley, Director, Department of Health, for representation of that department at certain out-of-state meetings as listed in his letter of September 21, 1944, this request having been verbally approved by the individual members of the Board.

The Board approved request of Mr. W. D. Owens, State Employment Commissioners, for authority for Miss Frank to represent that department at the Annual Conference on Public Personnel Administration, to be held in Chicago, November 1, 2, and 3rd.

The Board approved request of Mr. R. C. Thompson, Director of Vocational Rehabilitation, for authority to attend the meeting of State Directors at the National Rehabilitation Conference, to be held November 1st to 4th, in Chicago. Mr. Thompson's expenses are payable out of Federal Funds.

The Board declined to approve request that Mr. Thomas D. Braun, Case Work Supervisor, should also attend this meeting in Chicago.

The Board authorized the Comptroller to make payment to Mr. Truman B. Cash, Administrator of Loan Laws, of \$173.13, covering expenses incurred by Mr. Cash in attending the meeting of the National Conference of State Small Loan Supervisors, held at Des Moines, Iowa, September 22 to October 4th.

The Board approved the request of Dr. R. V. Truitt, Director, Department of Research and Education, for representation of that Department at the meetings listed in his letter of August 18th to the Board, during the fiscal year 1945.

The Board approved request of the University of Maryland for Mrs. Smith, Secretary to Dr. H. C. Byrd, President, to attend the American Dietetic Association meeting, to be held in Chicago, October 26th, 27th, and 28th.

CROWNSVILLE STATE HOSPITAL:

The Secretary brought to the attention of the Board a communication received from Crownsville State Hospital, requesting approval to the awarding of a contract, in the amount of \$8,246.00, to Charles T. King, & Co., the low bidder, for the doing of certain major repairs to the boiler plant and heating of the hospital, namely, installation of a new steam pipe line to the Superintendent's residence. The specifications for this work were prepared by Mr. James Posey, engineer.

The Board approved the awarding of a contract to Charles T. King & Co., with payment to be made from funds available to the hospital in the General Bond Issue of 1941 and the budget of the Crownsville State Hospital, in the latter instance through a budget amendment approved in the usual manner.

COURT COSTS:

Upon recommendation of the State Law Department, the Board approved the payment of certain court costs from the budget of the Board of Public Works, Item #207, as follows:

Clerk of the Baltimore City Court (Bethlehem-Fairfield Shipyard, Inc.)	\$21.60
vs. State Tax Commission.)	
Lafayette P. Temple, Inc. (Donald J. Herzog vs. Maryland House of Correction.)	20.30

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a communication from the Department of Correction requesting authority for the transfer of \$5,000 from the Revolving Fund of the State Penal Farm to the Revolving Fund of the Board of Correction, to enable the Department of Correction to meet the salary and expenses of the Sales Promotion Department of the State Use Industries. The Board of Correction felt that the State Penal Farm derived as much benefit from the services of the Sales Promotion Managers as either the Maryland Penitentiary or Maryland House of Correction, and that as the State Penal Farm has not shared in the expenses incurred, it is proper to transfer the amount now required from this latter institution.

The Board authorized the transfer of the \$5,000 as set forth above.

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The Secretary brought to the attention of the Board a letter received from Mr. W. D. Owens, State Employment Commissioner, in which attention is called to the fact that Dr. Robert E. Gardner is carried on Spring Grove Hospital payroll as Clinical Director at \$4390.00 per annum, and is also carried on the payroll of the House of Correction as Consulting Psychiatrist at \$300.00 per annum, the arrangement having been in effect since March 1, 1941.

Mr. Owens stated that he objected to having the name of this employe appear on two or more separate payrolls and suggested that the amount due from the Maryland House of Correction be included in the payroll of Spring Grove State Hospital and that the Maryland House of Correction reimburse the Hospital periodically, which would cause the name of Dr. Gardner to appear on but one State payroll.

The Board felt that it was not objectionable for Dr. Gardner to appear on the two payrolls under the circumstances of his employment, and approved a continuance of the practice as long as the arrangement for Dr.

Gardner to render these services to the Maryland House of Correction is necessary.

DEPARTMENT OF GAME AND INLAND FISH:

The Board formally approved request of the Maryland Game and Inland Fish Commission for authority to sell property of that Commission known as the Fairlee Millpond located in Kent County, Maryland, to Mr. Ivan R. Adams, of Lancaster, Pennsylvania, for \$7,000.00, the individual members of the Board having previously expressed their approval of the transaction, verbally, and executed the necessary deed in this case, under date of October 18, 1944.

DEPARTMENT OF PUBLIC BUILDINGS AND GROUNDS:

The Secretary submitted to the Board a statement which had been left with him by the Superintendent of Public Buildings and Grounds, showing the various Committee Rooms in the State House, Annapolis, which it is recommended should be painted in advance of the meeting of the General Assembly in 1945.

The Board authorized the obtaining of prices for the doing of the work.

EASTERN SHORE STATE HOSPITAL:

The Secretary brought to the attention of the Board a letter received from the Eastern Shore State Hospital, requesting permission to sell the entire 1944 tomato crop of the hospital to the Phillips Packing Company, the money to be credited to Budget Item #301 of the institution.

The Board approved this request.

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The Secretary reported to the Board that the deed for the property purchased from Linden Dairy Farm, Inc., for the Eastern Shore State Hospital had been filed with the Clerk of the Circuit Court for Dorchester County for recording, and thereafter had been filed with the State Treasurer. The insurance covering this property has been adjusted by the State Treasurer.

GENERAL EMERGENCY FUND:

The Board confirmed the verbal approval of the individual members of the Board to the request of the Department of State Forests and Parks for an allotment of \$16,000, or so much thereof as may be necessary, to take care of damage on the Eastern Shore of Maryland to State forests caused by the tornado in September, this allotment to come from the General Emergency Fund.

HALL OF RECORDS:

The Secretary brought to the attention of the Board a request from Dr. Morris L. Radoff, Archivist, Hall of Records, for authority to write off from their books the account of Mrs. E. M. Colman for three photo-static negatives, in the amount of \$1.62, this account dating from January 15, 1942.

The Board approved the request of Dr. Radoff.

MORGAN STATE COLLEGE:

The Board approved transmittal list submitted by the State Comptroller in the amount of \$8,917.00 covering scholarships for the first semester of the 1944-45 academic year received from Morgan State College and authorized payment of the items listed.

MARYLAND TRAINING SCHOOL FOR COLORED GIRLS:

Mr. Kirkman advised the Board that it would not be necessary, at this time, to go into the matter of compensation to the State for connections made to the water line running from the Maryland Training School for Colored Girls to Glen Burnie, Maryland, but that this matter would be taken up at a later date, at the expiration of the contract between the State and the Anne Arundel County Sanitary Commission when the contract existing between the State and the County in this matter will have terminated.

SPRING GROVE STATE HOSPITAL:

See: Department of Correction relative Maryland House of Correction, these Minutes.

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The Secretary brought to the attention of the Board a request received from Spring Grove State Hospital for authority to write-off as uncollectible an old account due from Mr. Fred Kahl in the amount of \$60.00 for the maintenance of his sister, Miss Elizabeth Kahl. It was stated that Miss Kahl is still a patient at the hospital and her brother visits her frequently, bringing food and clothing for her, and that he feels his contributions thus to her maintenance should warrant the cancellation of this account.

The Board approved the request of the hospital for authority to write-off the account.

STATE EMPLOYEES:

Vacation Leave

The Secretary brought to the attention of the Board a communication from the Maryland Tuberculosis Sanatorium, dated September 2, 1944, wherein authority is requested to compensate certain employees, set forth in the letter, for vacation time which the institution has been unable to grant those employees during the present emergency.

The Board approved the payment of a total amount of \$464.98 to these employees as set forth in the request dated September 2, 1944.

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The Secretary brought to the attention of the Board a request received from Miss M. Adele France, President, St. Mary's Female Seminary, for permission to make payment to the Caretaker at that institution for the second week of his vacation which it was impossible for the school to permit him to take, in the amount of \$27.50.

The Board approved the request.

Sick Leave

The Board approved a request from the State Roads Commission for an extension of sick leave for a period of two months from October 30th, 1944, in the case of Elmer D. Bailey, Chauffeur, a certificate from Mr. Bailey's physician being attached to the request.

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The Board approved an extension of sick leave in the case of William A. Frasier, Right of Way Examiner, State Roads Commission, for the period of August 19th to October 2nd, 1944, upon request of that agency.

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Upon recommendation of the State Roads Commission, the Board authorized an extension of sick leave for the period September 19 to October 31, 1944, in the case of Mrs. Mable M. Hook, employee of that department in the Accounting Division.

The Board disapproved request of the State Roads Commission for an extension of sick leave for Mrs. Gertrude S. Rice after October 10, 1944. In considering the facts in this case, the attention of the Board was called to the fact that Mrs. Rice did not enter the State service until September 29, 1936. Under Chapter 987 of the Acts of 1943, the Board does not have authority to extend sick leave except in the cases of employees who have been in the service, continuously, for at least ten years.

The Board approved request of Dr. J. LeRoy Wright, Warden, Maryland House of Correction, for an extension of sick leave for Charles Crawford for the period July 16th to September 1st, 1944, on which latter date Mr. Crawford was retired from the State Service.

Upon recommendation of Dr. R. H. Riley, Director, Department of Health, an extension of sick leave for Mrs. Louise Enigh, Stenographer in the Carroll County office of that department, from September 10th, 1944, to the date she will be able to return to work, estimated at approximately four weeks, was approved by the Board.

STATE ROADS COMMISSION:

The Board formally approved execution of the following deeds which it had been requested to execute with the State Roads Commission conveying sundry properties no longer needed by the Commission:

To - Doville Realty, Inc., - Ridge Manor, Howard County
Alexander J. LeBorys - Ridge Manor, Howard County
James O. Beall and Dorothy E. Beall, his wife -
Landover, Prince George's County
Oakgrove Apartment Corporation - Baltimore
Williams Construction Company - Eastern Avenue, Baltimore
(property acquired from Mary Liddion Bartels)
Williams Construction Company - Eastern Avenue, Baltimore
(property acquired from Leo Strasburger).

The Secretary brought to the attention of the Board a communication from Mr. L. H. Steuart, Secretary, State Roads Commission, in which permission was requested to construct an 18' x 40' cinder block building at the Laurel garage of that Commission, to be used as a sign and carpenter shop. The individual members of the Board had given verbal approval to this request under date of September 22, 1944, and this approval was confirmed.

In accordance with a request previously made by the Board of the State Roads Commission, a statement was submitted by the Commission showing accounts receivable as of June 30, 1944 in the total amount of \$31,821.55.

There was no action required by the Board, since there was no request from the State Roads Commission for any authority to take action in connection with these outstanding accounts. The Secretary was instructed to acknowledge receipt of the statement to the State Roads Commission and to ask that efforts be made to reduce as much as possible the outstanding accounts.

UNIVERSITY OF MARYLAND:

The Secretary brought to the attention of the Board a communication from the University of Maryland relative to a balance remaining to the credit of the University's budget at June 30, 1944, for which disposition had not yet been made.

The Board approved request of the University of Maryland that it be authorized to apply:

- 1- \$45,900.36 to the payment of the outstanding obligations, as listed in letter of the University dated October 7, 1944;
- 2- \$357.25 to help off-set a deficit in the Law School account which existed at June 30, 1944; and
- 3- \$40,000.00, which had been set aside previously for the construction of cottages for farm help, be continued available.

The unexpended balance of \$34,015.74, remaining after reserving the amounts stated, would be subject to reversion and was ordered reverted by the Board of Public Works.

The Secretary brought to the attention of the Board a statement of uncollectible accounts submitted by the University of Maryland, totaling \$4,198.82, and for which authority was requested that these accounts be written off as uncollectible. There was also attached to the statement a letter from the University advising that the school had received a request that the account of Thomas A. Sweeney, Jr., not be written off as uncollectible, and on which \$100.00 was paid on September 12, 1944.

The Board approved the writing off of all of these accounts, with the exception of the Thomas A. Sweeney, Jr. account, which will be paid.

UNEMPLOYMENT COMPENSATION BOARD:

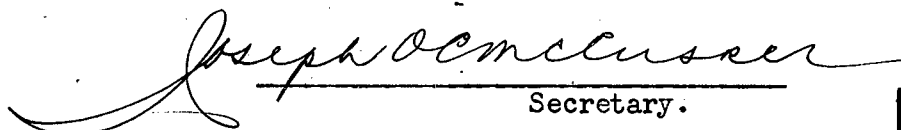
The Secretary brought to the attention of the Board a communication and statement from the Unemployment Compensation Board covering the fiscal activities of the Board for the quarter ended June 30, 1944, showing interest waived of \$3,644.00, and Adjustments, Abatements and Uncollectible Accounts of \$12,545.33. The Board of Public Works was requested to approve action of the Unemployment Compensation Board. A letter from Mr. Albert A. Levin, Special Assistant Attorney General, accompanied the statement and requested the approval of the Board to the request.

The Board approved the action of the Unemployment Compensation Board.

CONVENTIONS:

The Board approved request which had been made to the Governor by the Department of Correction for representation of that Department at the Congress of Correction, which was held in New York City, on October 12, 13, and 14, 1944, by Mr. Joseph H. A. Rogan, Chairman of the Department, and Mr. Harold E. Donnell, Superintendent of Prisons.

There being no further business, the meeting was adjourned.


Secretary.